

AGENDA ITEM MEMO

BOARD MEETING DATE: October 5, 2022

TO: Board Members

THROUGH: Jeff Walker, Executive Administrator
Ashley Harden, General Counsel
Rebecca Trevino, Chief Financial Officer

FROM: Jessica Peña, Deputy Executive Administrator, Water Supply & Infrastructure
T. Clay Schultz, Ph. D., Director, Regional Water Project Development

SUBJECT: Contract Renewal for Engineering Services

ACTION REQUESTED

Consider authorizing the Executive Administrator to execute an amendment to an interagency contract with the University of Texas at Arlington to increase the contract total by an amount not to exceed an additional \$800,000 to provide engineering services.

BACKGROUND

The Texas Water Development Board (TWDB), through its office of Water Supply and Infrastructure (WSI), is responsible for ensuring that TWDB-funded projects are constructed in accordance with programmatic requirements and approved plans and specifications. In addition, WSI engineering staff, via delegation of authority by the Executive Administrator, are authorized to inspect the construction and materials of any project at any time.

To supplement WSI’s engineering functions, the TWDB entered into an interagency contract with the University of Texas at Arlington (UTA) in December 2021. This is the second contract between the TWDB and UTA for these services. The first was completed in November 2021. The current contract (Contract 2200012608) is for an amount of \$772,500 and includes four tasks:

- Technical and engineering assistance for plan reviews
- On-site inspection services of TWDB projects

- Clean Water State Revolving Fund (CWSRF) Intended Use Plan (IUP) Development-Project Information Form scoring
- Technical and administrative assistance for Certificates of Approval and project closeout.

KEY ISSUES

The work performed under this contract has been beneficial to WSI, the agency, and TWDB's customers. The budget for the current contract is expected to be exhausted this fall. A contract amendment to increase the contract amount and extend the contract through the end of the fiscal year (FY) is needed in order to continue these services through FY 2023.

RECOMMENDATION

In order to continue to utilize UTA to provide supplemental engineering services through the end of FY 2023, the Executive Administrator recommends approving the request to amend the contract to increase the contract total by an amount not to exceed an additional \$800,000.